



Financial Statements

Health Care Foundation of St. John's Inc.

March 31, 2019

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Independent auditor's report

Grant Thornton LLP
Suite 300
15 International Place
St. John's, NL
A1A 0L4
T +1 709 778 8800
F +1 709 722 7892
www.GrantThornton.ca

To the Board of Directors of the
Health Care Foundation of St. John's Inc.

Qualified Opinion

We have audited the financial statements of Health Care Foundation of St. John's Inc. (the "Foundation"), which comprise the financial position as at March 31, 2019, and the statements of operations, changes in net assets and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, except for the possible effects of the matter described in the *Basis for Qualified Opinion* section of our report, the accompanying financial statements present fairly, in all material respects, the financial position of Health Care Foundation of St. John's as at March 31, 2019, and the results of its operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

Basis for Qualified Opinion

In common with many charitable and not-for-profit organizations, the Foundation derives revenue from donations and fundraising activities, the completeness of which is not susceptible to satisfactory audit verification. Accordingly, verification of these revenues was limited to the amounts recorded in the records of the Foundation. Therefore, we were not able to determine whether any adjustments might be necessary to revenue, excess of revenue over expenditures, and cash flows from operations for the years ended March 31, 2019 and 2018, assets as at March 31, 2019 and 2018, and net assets as at April 1, 2018 and 2017 and March 31, 2019 and 2018. Our audit opinion on the financial statements for the year ended March 31, 2018 was modified accordingly because of the possible effects of this limitation in scope.

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the *Auditor's responsibilities for the audit of the financial statements* section of our report. We are independent of the Foundation in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our qualified opinion.

Responsibilities of management and those charged with governance for the financial statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Foundation's ability to continue as a going concern, disclosing, as applicable, matters related to a going concern and using the going concern basis of accounting unless management either intends to liquidate the Foundation or to cease operations, or has no realistic alternative to do so.

Those charged with governance are responsible for overseeing the Foundation's financial reporting process.

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Foundation's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Foundation's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Foundation to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.



St. John's, Canada

July 18, 2019

Chartered Professional Accountants

Health Care Foundation of St. John's Inc. Statement of Operations

Year Ended March 31

	Operating Fund 2019	Restricted Fund 2019	Total 2019	Operating Fund 2018	Restricted Fund 2018	(Note 9) Total 2018
Revenue						
Annual giving	\$ 344,980	\$ 201,258	\$ 546,238	\$ 294,343	\$ 273,816	\$ 568,159
Major gifts	134,760	1,998,268	2,133,028	212,308	2,321,946	2,534,254
Planned giving	36,000	101,659	137,659	200,000	119,900	319,900
Special events	768,720	-	768,720	763,100	-	763,100
Hospital Home						
Lottery, net (Note 4)	653,333	-	653,333	586,032	-	586,032
Interest	95,266	127,361	222,627	55,926	80,132	136,058
	<u>2,033,059</u>	<u>2,428,546</u>	<u>4,461,605</u>	<u>2,111,709</u>	<u>2,795,794</u>	<u>4,907,503</u>
Expenditures						
Salaries and benefits	778,273	-	778,273	709,748	-	709,748
Annual giving	132,820	6,433	139,253	161,031	-	161,031
Major gifts	23,328	-	23,328	10,078	-	10,078
Planned giving	250	-	250	1,419	-	1,419
Special events	165,075	-	165,075	201,636	-	201,636
Administration	185,435	-	185,435	175,299	-	175,299
Communications	138,247	-	138,247	192,793	-	192,793
Amortization	12,155	-	12,155	6,591	-	6,591
	<u>1,435,583</u>	<u>6,433</u>	<u>1,442,016</u>	<u>1,458,595</u>	<u>-</u>	<u>1,458,595</u>
Excess of revenue over expenditures before undernoted item	597,476	2,422,113	3,019,589	653,114	2,795,794	3,448,908
Grants						
Grants to Eastern Health	56,353	2,754,102	2,810,455	10,332	2,741,604	2,751,936
Excess of revenue over expenditures (expenditures over revenue)	<u>\$ 541,123</u>	<u>\$ (331,989)</u>	<u>\$ 209,134</u>	<u>\$ 642,782</u>	<u>\$ 54,190</u>	<u>\$ 696,972</u>

See accompanying notes to the financial statements.

Health Care Foundation of St. John's Inc.
Statement of Changes in Net Assets
Year Ended March 31

	<u>Operating Fund</u>	<u>Restricted Fund</u>	<u>Total 2019</u>	<u>Total 2018</u>
Net assets, beginning of year	\$ 3,037,414	\$ 7,086,093	\$10,123,507	\$ 9,426,535
Excess of revenue over expenditures	541,123	(331,989)	209,134	696,972
Fund transfer (Note 8)	<u>(609,222)</u>	<u>609,222</u>	-	-
Net assets, end of year	<u>\$ 2,969,315</u>	<u>\$ 7,363,326</u>	<u>\$10,332,641</u>	<u>\$10,123,507</u>

See accompanying notes to the financial statements.

Health Care Foundation of St. John's Inc. Statement of Financial Position

March 31

	Operating Fund 2019	Restricted Fund 2019	Total 2019	Operating Fund 2018	Restricted Fund 2018	Total 2018
Assets						
Current						
Cash and cash equivalents	\$ 4,058,318	\$ 7,558,079	\$11,616,397	\$ 3,298,287	\$ 7,225,777	\$10,524,064
Receivables	507,608	63,373	570,981	341,634	116,934	458,568
Prepays	25,157	-	25,157	27,518	-	27,518
Other assets (Note 4)	247,430	-	247,430	182,564	-	182,564
	<u>4,838,513</u>	<u>7,621,452</u>	<u>12,459,965</u>	<u>3,850,003</u>	<u>7,342,711</u>	<u>11,192,714</u>
Equipment (Note 5)	81,398	-	81,398	27,477	-	27,477
	<u>\$ 4,919,911</u>	<u>\$ 7,621,452</u>	<u>\$12,541,363</u>	<u>\$ 3,877,480</u>	<u>\$ 7,342,711</u>	<u>\$11,220,191</u>
Liabilities						
Current						
Payables and accruals	\$ 150,761	\$ 3,988	\$ 154,749	\$ 271,336	\$ 854	\$ 272,190
Deferred revenue	1,637,140	-	1,637,140	381,335	-	381,335
Due to Eastern Regional Health Authority	69,967	254,138	324,105	60,545	255,764	316,309
Accrued severance and vacation pay	92,728	-	92,728	126,850	-	126,850
	<u>1,950,596</u>	<u>258,126</u>	<u>2,208,722</u>	<u>840,066</u>	<u>256,618</u>	<u>1,096,684</u>
Net Assets						
Restricted net assets	-	7,363,326	7,363,326	-	7,086,093	7,086,093
Unrestricted net assets	2,969,315	-	2,969,315	3,037,414	-	3,037,414
	<u>2,969,315</u>	<u>7,363,326</u>	<u>10,332,641</u>	<u>3,037,414</u>	<u>7,086,093</u>	<u>10,123,507</u>
	<u>\$ 4,919,911</u>	<u>\$ 7,621,452</u>	<u>\$12,541,363</u>	<u>\$ 3,877,480</u>	<u>\$ 7,342,711</u>	<u>\$11,220,191</u>

Commitment (Note 7)

On behalf of the Board



Director



Director

See accompanying notes to the financial statements.

Health Care Foundation of St. John's Inc. Statement of Cash Flows

Year Ended March 31

	<u>Operating Fund</u>	<u>Restricted Fund</u>	<u>Total 2019</u>	<u>Total 2018</u>
Increase (decrease) in cash and cash equivalents				
Operating				
Excess of revenue over expenditure	\$ 541,123	\$ (331,989)	\$ 209,134	\$ 696,972
Amortization	<u>12,155</u>	<u>-</u>	<u>12,155</u>	<u>6,591</u>
	553,278	(331,989)	221,289	703,563
Changes in non-cash operating working capital (Note 6)	<u>882,051</u>	<u>55,069</u>	<u>937,120</u>	<u>(721,214)</u>
	<u>1,435,329</u>	<u>(276,920)</u>	<u>1,158,409</u>	<u>(17,651)</u>
Investing				
Purchase of equipment	<u>(66,076)</u>	<u>-</u>	<u>(66,076)</u>	<u>(14,983)</u>
Financing				
Transfer of funds between operating and restricted funds (Note 8)	<u>(609,222)</u>	<u>609,222</u>	<u>-</u>	<u>-</u>
Net increase (decrease) in cash and cash equivalents	760,031	332,302	1,092,333	(32,634)
Cash and cash equivalents				
Beginning of year	<u>3,298,287</u>	<u>7,225,777</u>	<u>10,524,064</u>	<u>10,556,698</u>
End of year	<u>\$ 4,058,318</u>	<u>\$ 7,558,079</u>	<u>\$11,616,397</u>	<u>\$10,524,064</u>

See accompanying notes to the financial statements.

Health Care Foundation of St. John's Inc.
Notes to the financial statements
March 31, 2019

1. Nature of operations

The Health Care Foundation of St. John's Inc. (the "Foundation") raises funds to meet the financial needs of the Eastern Regional Health Authority for capital projects, equipment, programs and research directly related to the health and welfare of the people of Newfoundland and Labrador, while promoting public awareness of these needs.

The Foundation is a registered charity and is exempt from income tax.

2. Summary of significant accounting policies

Basis of presentation

These financial statements include all assets, liabilities, revenue and expenditures of the Foundation. The Foundation has prepared these financial statements in accordance with Canadian Accounting Standards for Not-for-Profit Organizations (ASNPO).

Fund accounting

The Foundation employs fund accounting, classifying financial statement items in either the operating or restricted fund.

The operating fund provides funds to help support the St. Clare's Mercy Hospital, General Hospital - Health Sciences Centre, Dr. L.A. Miller Centre, Waterford Hospital, Dr. Walter Templeman Centre, and Pleasantview Towers.

The restricted fund consists of donations which are restricted by the donors for specific purposes and which are recorded to reflect their designation.

Revenue earned and expenses incurred in support of a special event are recorded in the operating fund in accordance with the Foundation's revenue recognition policies. Once an event has been completed, 75% of the net results of the event are transferred to the restricted fund, while 25% of the funds remain in the operating fund.

Cash and cash equivalents

Cash and cash equivalents include cash on hand, balances with banks and short term deposits with original maturities of three months or less.

Equipment

Equipment is recorded at cost and amortized on a straight line basis over five years.

Health Care Foundation of St. John's Inc.
Notes to the financial statements
March 31, 2019

2. Summary of significant accounting policies (cont'd.)

Other assets

Costs directly related to the development of the Hospital Home Lottery are presented as other assets when the Foundation can reliably demonstrate that there is a future economic benefit associated with these costs. These costs will be expensed when the lottery is held in the next fiscal year. Costs such as advertising and promotion are expensed immediately.

Deferred revenue

Revenue received during the year related to ticket sales or sponsorships for events taking place subsequent to year end have been deferred and will be recognized when the event takes place.

Severance and vacation pay

Severance and vacation pay is accrued for employees as entitlement to these payments is earned. Effective June 1, 2018, employees with at least one year of continuous service will receive a lump sum payout of their accrued severance benefit based on pay and service, with no further severance accrued for any employees beyond this date. During the year, all employees entitled to severance pay have taken payment by March 31, 2019.

Revenue recognition

The Foundation follows the restricted fund method whereby externally restricted contributions are recognized as revenue in the fund corresponding to the purpose for which they were contributed when received or receivable and when collectability is reasonably assured.

Unrestricted contributions, excluding donations, are recognized as revenue when received or receivable and when collectability is reasonably assured.

Revenue from donations, including pledges, and other fundraising activities is recognized in the accounts of the Foundation in the year in which it is received.

Revenue and expenses for the Hospital Home Lottery are recorded on a gross basis as the Foundation acted as the principal in the transactions. Based upon the terms and conditions of the Lottery agreements, the Foundation assumed the risks associated with the Lottery. As the 2019 Lottery was not completed during the current year, revenue received as of year end has been deferred.

Health Care Foundation of St. John's Inc.
Notes to the financial statements
March 31, 2019

2. Summary of significant accounting policies (cont'd.)

Due to the uncertainty surrounding the collectability of sponsorships, the Foundation recognizes them when they are received, unless collectability is reasonably assured, in which case a receivable is recorded.

Due to the uncertainty surrounding collectability of pledges, the Foundation recognizes only those pledges for which amounts have been received at the date of the completion of financial statements.

Donated materials and services

Donated material and services are recorded in the financial statements when the fair value of these items can be reasonably estimated. The Foundation has recognized \$23,493 (2018 - \$21,625) as donated materials and services during the year. These included prizes for various events.

Pension costs

Employees of the Foundation are included in the Public Service Pension Plan and the Government Money Purchase Plan administered by the Government of Newfoundland and Labrador. Contributions to the plans are required from both the employees and the Foundation. The annual contributions for pensions are recognized as an expenditure in the accounts on a current basis. The total pension expense for the Foundation for the year was \$61,112 (2018 - \$53,988).

Financial instruments

Initial measurement

The Foundation's financial instruments are measured at fair value when issued or acquired. For financial instruments subsequently measured at cost or amortized cost, fair value is adjusted by the amount of the related financing fees and transaction costs. Transaction costs and financing fees relating to financial instruments that are measured subsequently at fair value are recognized in operations in the year in which they are incurred.

Subsequent measurement

At each reporting date, the Foundation measures its financial assets and liabilities at cost or amortized cost (less impairment in the case of financial assets). The Foundation uses the effective interest rate method to amortize any premiums, discounts, transaction fees and financing fees to the statement of operations. The financial instruments measured at amortized cost are cash and cash equivalents, receivables, payables and accruals and amounts due to Eastern Regional Health Authority.

For financial assets measured at cost or amortized cost, the Foundation regularly assesses whether there are any indications of impairment. If there is an indication of impairment, and the Foundation determines that there is a significant adverse change in the expected timing or amount of future cash flows from the financial asset, it recognizes an impairment loss in the statement of operations. Any reversals of previously recognized impairment losses are recognized in operations in the year the reversal occurs.

Health Care Foundation of St. John's Inc.
 Notes to the financial statements
 March 31, 2019

3. Risk management

The Foundation's policy for managing significant risks includes policies, procedures, and oversight designed to reduce the risks identified to an appropriate threshold. The Board of Directors is provided with timely and relevant reports on the management of significant risks. Significant risks managed by the Foundation include liquidity and credit risks.

Liquidity risk

Liquidity risk is the risk that the Foundation will be unable to meet its contractual obligations and financial liabilities. The Foundation manages liquidity risk by monitoring its cash flows and ensuring that it has sufficient cash available to meet its obligations and liabilities.

Credit risk

Credit risk is the risk of loss associated with a counterparty's inability to fulfill its payment obligations. The Foundation's credit risk is attributable to receivables. Management believes that the credit risk concentration with respect to financial instruments included in receivables is remote.

4. Hospital Home Lottery

Prior to March 31, 2019, the Foundation committed to carrying out the spring 2019 Hospital Home Lottery (the "Home Lottery"), which was held in June 2019. As at March 31, 2019, revenue of \$1,626,765 (2018 - \$376,585) received during the year associated with the 2019 Home Lottery has been deferred and recorded on the Statement of Financial Position. Costs of \$247,430 (2018 - \$182,564) incurred during the year ended March 31, 2019 have been included in other assets on the Statement of Financial Position and will be expensed when the lottery is held. Advertising and promotional costs of \$402,160 (2018 - \$215,097) incurred during the year have been recognized under Hospital Home Lottery expenditures. The revenue and remaining expenses of the 2019 Home Lottery will be recorded in the financial statements for the year ending March 31, 2020.

The net profit recorded in the financial statements for the Hospital Home Lottery is as follows:

	<u>2019</u>	<u>2018</u>
Revenue	<u>\$ 3,802,760</u>	<u>\$ 3,245,800</u>
Expenditures		
Prizes and other	2,273,737	2,062,658
Advertising and promotional	<u>875,690</u>	<u>597,110</u>
	<u>3,149,427</u>	<u>2,659,768</u>
Net profit	<u>\$ 653,333</u>	<u>\$ 586,032</u>

Health Care Foundation of St. John's Inc.
Notes to the financial statements
March 31, 2019

5. Equipment			2019	2018
	Cost	Accumulated Amortization	Net Book Value	Net Book Value
Furniture and equipment	\$ 50,305	\$ 49,578	\$ 727	\$ 1,756
Computer equipment	43,130	35,746	7,384	6,232
Donated works of art	12,725	-	12,725	12,725
Donor wall	62,420	6,242	56,178	-
Leasehold improvements	11,899	7,515	4,384	6,764
	<u>\$ 180,479</u>	<u>\$ 99,081</u>	<u>\$ 81,398</u>	<u>\$ 27,477</u>

6. Supplemental cash flow information			2019	2018
	Operating Fund	Restricted Fund	Total	Total
Change in non-cash operating working capital				
Receivables	\$ (165,974)	\$ 53,561	\$ (112,413)	\$ (86,931)
Prepays	2,361	-	2,361	2,165
Other assets	(64,866)	-	(64,866)	91,520
Payables and accruals	(120,575)	3,134	(117,442)	92,961
Deferred revenue	1,255,805	-	1,255,805	(852,003)
Due to Eastern Regional Health Authority	9,422	(1,626)	7,796	6,954
Accrued vacation pay	(34,122)	-	(34,122)	24,120
	<u>\$ 882,051</u>	<u>\$ 55,069</u>	<u>\$ 937,120</u>	<u>\$ (721,214)</u>

Cash and cash equivalents consist of the following:

Balance with bank – Hospital Home Lottery	\$ 1,020,026	\$ 275,567
Balance with bank and cash on hand	3,038,292	3,022,720
Balance with bank (restricted)	<u>7,558,079</u>	<u>7,225,777</u>
	<u>\$11,616,397</u>	<u>\$10,524,064</u>

7. Commitment

The Foundation is committed to minimum annual payments in the next two years under a lease agreement for office space as follows:

2020	\$101,964
2021	\$67,976

Health Care Foundation of St. John's Inc.
Notes to the financial statements

March 31, 2019

8. Fund transfer

Funds are transferred between the operating fund and the restricted fund to ensure proper segregation of funds related to specific Board-approved initiatives and programs. For the year ended March 31, 2019, \$610,271 (2018 - \$323,281) was transferred from the operating fund to the restricted fund and \$1,049 (2018 - \$500,644) was transferred from the restricted fund to the operating fund.

9. Comparative figures

Certain of the comparative figures have been reclassified to adopt to current year's presentation.
